



Full Governing Body Minutes Meeting Minutes held 12th July 2022 at 6:30pm St John Fisher

Committee Members: Kate Bloom (Chair), Therese Lord (Vice Chair), Janine Kenna, Phillip Gilbertson, Father Matthias, Frank Huidobro, Daren King, Adrian Benedict, Alain Van West, Sophie Poole, Mansoor Ahmed, Deborah McCann

In attendance: Claire Ellerker, Gabriel Toyos, Ceylan Luke (Clerk)

Actions	Lead
<ul style="list-style-type: none"> JK to provide governors with a last half term attendance summary. 	JK
<ul style="list-style-type: none"> Governors to advise JK and KB if they would like to work as governor to engage with the accemisation working party 	ALL

The meeting opened at 5pm

Standard Agenda	Specific items to be covered	Lead	Minutes	Action
Apologies Declaration of Interest	<ul style="list-style-type: none"> Apologies accepted and DOI 	KB	<p>There were apologies accepted from Mansoor, Father Matthias, Phillip and Adrian.</p> <p>There were no changes to declarations of interests to note.</p>	
Safeguarding and Wellbeing	<ul style="list-style-type: none"> Safeguarding update 	JK	<p>A verbal update will be included in the Headteachers report to governors.</p> <p>It was noted the new KCSIE will be implemented in September and will be reflected in the safeguarding training in September for all staff members and governors.</p>	
Minutes of meeting held on 29th March 2022 and actions arising	<ul style="list-style-type: none"> Minutes agreed and matters arising 	KB	<p>The minutes from the previous meeting held on 29th March 2022 were agreed by governors and a copy signed electrically by chair DK to confirm this.</p> <ul style="list-style-type: none"> KB to provide a breakdown of the resources brought for the school from the governor's fund to be presented in the school headlines to parents- Action complete. JK to inform parents of Mass attendance obligations once confirmed by the Diocese- Action complete. 	

<p>Academisation Update</p>	<ul style="list-style-type: none"> Update on journey to academisation 	<p>JK/ KB/ DM</p>	<p>Governors were provided with an update on the journey to academisation. Governors were informed that Chair KB, Headteacher JK and Governor DM attended the recent academisation working group meeting on the 13th June. JK provided governors with a comprehensive update of the outcome and agreed actions of the meeting attended by Simon Hughes and the Deanery. It was confirmed the academisation statement was agreed in the Spring FGB meeting by governors for the school to continue to work as a wider working group. It was noted the school was informed by the Diocese on the return to school in June to pause on the journey to academisation. JK confirmed to governors following the announcement of the "White Lines" paper the Diocese wanted a strategic intervention to organic and growing partnerships. Governors reviewed the academisation papers in mydrive referring to the MAT communications in June and agenda items. JK informed governors following the meeting in June all working parties were provided a RAO approved MAT'S principles and guidance which all working groups were expected to work towards. It was noted there were concerns by the Diocese that some schools may be left behind and the notion of all schools moving forwards was imperative. JK confirmed to governors there was not Diocesan consultancy representation at the meeting in June due to the instruction to working groups to pause in the journey. JK confirmed to governors the meeting was fruitful and the strengths of the schools working together are clear. It was noted the next steps would be to establish a working party to devise actions. JK informed governors the 'Spirit' group would be meeting on the 13th July with the plan to be to agree a growth strategy. JK confirmed to governors the working party had engaged with legal firms around legal support and consultancy support available on how the group move forwards. JK confirmed to governors due to the demand of the work involved a project manager was vital. JK informed governors that Merton schools had been approached to act as a 'test and learn' pilot for academy trusts. JK confirmed to governors the MAT group is establish, with a clear direction and a well understood ethos shared by the schools. It was noted a project manager was now required and vital to continue the process. Governors KB and DM also updated governors on their findings from the academisation meeting. JK clarified to governors following the meeting JK consulted with a legal firm who confirmed the working group would be able to submit the request for academisation without a named CEO.</p>	
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<p>Governing Body Membership Update</p>	<ul style="list-style-type: none"> Review of the governing body structure 	<p>KB</p>	<p>It was noted there was 1 Parent governor position available on the governing body that would be deferred until autumn term. It was noted the school community had been advised of the vacant position and upcoming elections to be held. It was noted there was 1 Staff governor vacancy still running that will be filled in September. KB informed governors any changes to governing body memberships should be shared with KB in order for the structure to be looked at for September.</p>	

<p>Committee updates from Chairs</p>	<p>•</p>	<p>FH DM SP</p>	<p><u>Quality of Operations Committee</u> It was noted the 1-Year budget had been set and submitted to the LA. Governors were advised there had been significant financial improvements made and the school were able to set a balanced budget for year 1 which was crucial. It was noted the financial situation in school was still heavily reliant on the revenue generated from additional services in school and without this income the school could be in financial jeopardy. It was noted the school and committee are also being very prudent on spending. Governors noted a huge expenditure was staff salaries and therefore difficult to manage different to last year. It was noted the school had brought into a Diocesan asset management system 'Statlog' to manage and maintain compliance and projects in school. It was noted the first part of the process was for a Stock condition survey of the school carried out, which was completed. It was noted 'Statlog' would be used to access and secure funding depending on priority for the school and there would no longer be a bidding processes as in previous years for major projects. Governors were informed following the stock condition survey the school are disconnected in terms of knowing funding available and the need that have been identified. Governors were informed of the Solar Panel scheme the committee had been engaging on as part of the Diocese. It was noted the benefit for the school would be to have energy prices capped as part of a crowd funding scheme. It was noted the committee would decide if the scheme would work for the school once the model and costings were fully explored. Thanks, were expressed to JK and GT for the work completed around staff modelling to assist governors to understand all areas.</p> <p><u>Quality of Education Committee</u> It was noted the Safeguarding consultation for KCSIE Sept 22 had closed and the school were awaiting the revised guidance for the autumn term. In terms of a SEND and Inclusion update it was reported the school are experiencing an impact on the Merton SEND funding as the LA have a huge deficit causing plans to be harder to get in place for pupils. It was noted the LA are trying to develop an 'early intervention' approach to identify early help for pupils. It was noted the school are engaging in Merton's 'Virtual behaviour' service with higher referrals being made due to behaviour issues due to the impact of COVID. In terms of curriculum enrichment, the school have worked hard to embed equalities and black history into whole school curriculum. Governors were informed a suite of books to support the curriculum had been purchased and are being used in school.</p>	
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<p>Headteachers report to governors</p>	<ul style="list-style-type: none"> • Headteacher report 	<p>JK</p>	<p>The executive summary was shared with governors. It was noted the 'safety valve', and impact with SEN funding was highlighted within the executive summary. Governors were provided a staffing update for changes within teaching roles in school.</p> <p>In terms of the number of children on roll it was reported the school were just a few pupils down on last year's numbers. JK confirmed she is meeting this week with 5 new children which are due to start in Sept will make the figures the same as last year.</p> <p>In terms of attendance it was noted the target in school is 96 percent with attendance figures still significantly lower due to the impact of COVID in the autumn and spring term. It was confirmed to governros the attendance figures have recovered since June. Action: JK to provide governors with a last half term attendance summary.</p> <p>A safeguarding update was provided to governors by HT JK. In terms of national and local safeguarding updates it was confirmed there was nothing significant to report to governors. It was confirmed to governors the school continues to work proactively as staff and DSL team and engage with Merton services when we needed to access early help services to ensure cases do not hit statutory level.</p> <p>It was noted the 'hot topics' around safeguarding refresher training for staff members continued to work well.</p> <p>SEN statistics were shared and reviewed by governors. Governors were informed it is becoming more difficult for a child to be assessed for an EHCP. It was noted the impact on families and time spent in school preparing for the application is significant.</p> <p>In terms of behaviours it was noted the Elizabeth Fords summary on the 9 principles would be looked at in the Autumn term SEW committee meeting. It was noted the behaviour statistics in the headteachers report shows there is challenging behaviour in year 1 and the school is buying in additional support from Merton which will have a financial impact in school.</p> <p>It was confirmed to governors there are children in school that are not in receipt of an EHCP but required 1 to 1 support.</p> <p>It was confirmed to governors the Pupil Premium plan will be updated and model moving into next year to include grants to model and will link into the school priorities.</p>	
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SEF and SDP (School Development Plan)	<ul style="list-style-type: none"> Included in the Headteachers report to governors Draft T&L review reports 	JK	Covered in the Headteachers report to governors.	
Governor training and development 2022/23	<ul style="list-style-type: none"> Governing training programme 	KB	The autumn training programme for governors was shared by Chair KB for governors to review and attend relevant training.	
AOB			<p>Thanks, was expressed to CL for her time spent as Clerk to the governing body. T was confirmed to governors the position as Clerk would be filled by Sarah Powell from September.</p> <p>JK informed governors that she would like to secure a governor to engage as part of the academisation working party to start in September.</p> <p>Action: Governors to advise JK and KB if they would like to work as governor to engage with the accemisation working party.</p> <p>Thanks, were expressed to the PGA for raising £8.5k as part of the 'Fisher Fest'</p> <p>Thanks, were expressed to all staff members for their continued hard work.</p>	
Date of next meeting			<i>The next meeting will be on Tuesday 27th September following the governor's day.</i>	

The meeting ended at 19.45.